



## SECTION V

### AGREEMENTS

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It will be necessary for the local agency to enter into an agreement with the Missouri Highway and Transportation Commission for each project or group of projects. This is a legal instrument necessary in order to pass through federal funds and outlines the responsibilities of the local agency and the Missouri Highway and Transportation Commission. Blank agreements at the end of this section are shown for bridge projects (BRO & BRM), STP - urban projects, STP - enhancement projects, congestion mitigation and air quality projects, and Access to Corps of Engineers Lakes Program (Figures V-1, V-2, V-3, V-4, V-5, V-6, and V-7 respectively).

A multi-party or three-party agreement may be necessary if another unit of government is involved such as a township or special road district.

If the local agency elects to construct any portion of the project with its own forces, it will be necessary to include a provision in the agreement that requires the local agency to comply with Section II, Equal Opportunity and Section III, Nonsegregated Facilities, as set out in FHWA Form 1273. FHWA Form 1273 will be attached to all project agreements.

The MoDOT district representative will initiate preparation of the agreement. The district representative will consult with the local agency to pinpoint the various arrangements and details that will be covered. The agreement will first be presented to the local agency for signature. Seven copies of the agreement, signed by the local agency should be submitted to MoDOT's district representative. Projects being constructed by cities must also return 2 copies of the enabling legislation (See Figure V-8 for example). After approval and signature by the Missouri Highway and Transportation Commission, a fully executed copy will be returned to the local agency.

**No work is to be initiated until Federal Funding has been approved (obligated) by FHWA and MoDOT has notified the local agency to proceed.**